

A description of the role of a Standards Committee Member

(The Committee promotes, maintains and protects standards of conduct of Members within the Council and the appropriateness of all of the Council's discussions)

Councillors' principles of conduct

- Open and transparent attitude
- Honesty
- Tolerance and respect
- Equality and fairness
- Acceptance of cultural differences
- Sustainability
- Uphold the law

1 Accountability

- To the Full Council

2 Role, purpose and activities

2.1 Understand the nature of the Standards Committee and help it achieve its role by:

- promoting and maintaining high standards of conduct by councillors and co-opted members
 - assisting the councillors and co-opted members to adhere to the Members' Code of Conduct
 - advising the Council on the adoption or revision of the Members' Code of Conduct
 - Monitoring the course of Members' Code of Conduct
 - advising and training councillors and co-opted members (or arrange for them to be trained) on matters that are relevant to the Members Code of Conduct Members' Conduct;
 - allowing exemptions for councillors and co-opted members
 - deal with any reports of a Tribunal or a Tribunal case temporary case and any report from the monitoring officer of any matter referred to that officer by Ombwdsmon Gwasanaethau Cyhoeddus Cymru.
 - implement these functions in relation to elected members and co-opted by Gwynedd Council and members of community councils of Gwynedd.
- Understand technical, procedural and legal matters to contribute in a fair and accurate way to the work of the Committee.
 - Operate in an objective, impartial and comprehensive manner in receiving and using specialist advice about the various matters that are put before the Committee.
 - Demonstrate independence and impartiality in promoting, maintaining and improving ethical arrangements within Gwynedd Council and community councils in the County.

2.2 Participate in meetings and decide on matters

- Participate effectively in the meetings of the Standards Committee.
- Make wise and unbiased decisions (according to the Committee's terms of reference) that comply with the requirements of the law, the Constitution and relevant policies.

2.3 Internal governance, moral standards and links

- Ensure the quality of the Committee's decisions and ensure that you fulfil your role as a member of it by adhering to the Members' Code of Conduct and other constitutional and legal requirements.
- Promote and facilitate good governance in the Council.
- Understand the various roles of the councillors, officers and external people that operate in the field that the Committee is responsible for.

3. To fulfil their role according to the description, a member of the Audit Committee will need to:

3.1 Understand the function of the Standards Committee

- Understand the purpose and function of the Council, the Standards Committee and the procedure to report complaints.
- Understand the law, the Constitution and Policies in relation to the conduct of members of the Council
- Understand the law, the Constitution and Policies in relation to the conduct of members of the Community Councils
- Understand the roles of the councillors and officers
- Attend relevant training

3.2 Participate in meetings, and decide

- Be honest, whilst operating in an unbiased way whatever their personal opinion.
- Show objectivity by taking independent decisions based on evidence and the law.
- Ability to listen, and give every consideration and respect to other people's comments.
- Ability to analyse information.
- Monitoring the implementation of the Members' Code of Conduct
- Willing to be accountable to the public.

3.3 Internal governance, moral standards and links

- Know and understand the Members' Code of Conduct and the protocols.
- Know the Council's values and commit to them.



NOTE: The role description and skills requirements above are in addition to your role description and skill requirements as an ordinary member

Full Name: _____

Signed: _____

Date: _____

